



# Ecomate Holdings Berhad

(Registration No.  
202001036445 (1392766-X))

**Factory A : Lot 3611 (Ptd 4447), Kawasan Perindustrian Bukit Bakri, Mukim Bakri, 84200 Muar, Johor, Malaysia**

**Factory B : Lot PTD 7274, Kawasan Perindustrian Bakri Batu 7 1/2, Jln Bakri, 84200 Muar, Johor.**

**Tel : 06-986 8558 / 06-986 8668 Fax : 06-986 8787**

**Website : [www.ecomate.com.my](http://www.ecomate.com.my)**

## INVESTOR RELATIONS & CORPORATE DISCLOSURE POLICY

INVESTOR RELATIONS & CORPORATE DISCLOSURE POLICY		
Prepared By:	Effective Date:	Version Number: 2.0
Management	21 December 2020	
Approved By:	Revision Date:	
Board of director	9 June 2023	

## INVESTOR RELATIONS & CORPORATE DISCLOSURE POLICY

### Introduction

Ecomate Holdings Berhad's ("EHB's") investor relations & corporate disclosure policy ("Policy") supports governance practices that are designed to promote effective engagement and to provide balanced, timely and understandable information about the business and financial performance of EHB to employees and stakeholders and the general public. This Policy also aims to fairly and accurately represent information to investors and potential investors so that they can make properly informed investment decisions. The Investor Relations department ("IRD") of EHB, shall be responsible for all investor relations activities and corporate disclosure procedures of EHB, where appropriate.

### 1. Purpose

This Policy shall serve as a statement on how the IRD intends to keep the employees and stakeholders of EHB informed of material information and developments, whether financial or nonfinancial, and to maintain effective communications with them. In formulating this Policy, EHB has taken into account the recommendations contained in the Malaysian Code on Corporate Governance 2021, Bursa Malaysia's Corporate Disclosure Guide and the disclosure obligations contained in the Bursa Malaysia's Listing Requirements

### 2. General Principles

The Investor Relations structure of the IRD is designed to be both proactive and interactive to facilitate effective two-way communications with investors. The IRD is also committed to ensure compliance with the continuing disclosure obligations as prescribed by the applicable rules and regulations. This will be based on the IRD's commitment to:

- always report its financial results and material developments to Bursa Malaysia and unitholders and stakeholders of EHB in a timely, open and comprehensive manner;
- communicate only through its designated spokespersons;

## INVESTOR RELATIONS & CORPORATE DISCLOSURE POLICY

- proactively address reports and rumours, so as to avoid unnecessary speculation in the securities of EHB;
- give reasonable access to analysts and the media of the information of EHB to help them have informed opinions of the company, but will not seek to influence those opinions;
- meet with EHB's substantial shareholders at least once in each fiscal year as part of its ongoing programme to inform, and obtain feedback on the company; and
- use EHB's official website : [www.ecomate.com.my](http://www.ecomate.com.my) as the primary communications channel/platform which the financial information; corporate information and documents, business activities and updates, including corporate governance matters Ecomate Holdings Berhad and Investor Relation Department.

### 3. Communication Commitments

EHB will ensure that all material information concerning the company is made as freely and widely available as possible. Communication and exchange of opinion between the IRD, on behalf of EHB and the principal stakeholders of EHB are encouraged and the IRD will organise to facilitate such dialogue where required. This Policy will be governed by the following attributes:

*Transparency:* Material information will be released, in a balanced and fair manner that is not misleading.

*Consistency:* All stakeholders will receive the same information. Formats may differ depending on the audience and forum.

*Accuracy:* Information should be complete and accurate when released and any material errors will be immediately corrected and clarified.

*Timeliness:* Material information will be released as soon as it is known, unless there are exceptional legitimate reasons to withhold, which will be no longer than absolutely necessary.

*Non-selective:* Equality of access to material information will be achieved through broad public dissemination; no stakeholder will be given undisclosed material information in any form.

### 4. Spokespersons

The IRD's structure for governance and management provides specific authority and responsibility for its communication to investors. The designated Primary Spokesperson is:

- Managing Director is Primary spokespersons may communicate with all audience comprising stakeholders, employees of EHB, press, analysts, fund managers and potential investors, provide information, respond to questions concerning all aspects of EHB's operations, business and financial performance and developments, its future prospects and strategies. They may also discuss matters relating to governance, management and initiatives. The Secondary Spokespersons will include the Group Accountant and the IRD. Secondary spokespersons may communicate only in connection with their specific areas of responsibility within the IRD, and as authorised.

### 5. Material Information

EHB discloses material information as appropriate in a transparent and timely manner in compliance with the Ace Market Listing Requirement of Bursa Malaysia Securities Berhad. Material information means information for which there is a substantial likelihood that a reasonable investor would consider it important in making investment decisions, or information that is reasonably certain to

## INVESTOR RELATIONS & CORPORATE DISCLOSURE POLICY

have a substantial effect on the price of a company's securities. Information, whether provided in written or oral communications, may include:

- Reports and documents required to be provided to Bursa Malaysia and other regulators as prescribed under applicable rules and regulations;
- Materials, notices and statements in Annual Reports, quarterly reports, press releases, letters and circulars to unitholders;
- Information on the company's website;
- Articles concerning the company;
- Interviews with the media;
- Presentations/Speeches given on behalf of the company, and it is important that the IRD assess, verify and determine the materiality of the data or information contained in any of the above in order to consider the appropriate action whether to make immediate announcement, clarify, confirm, deny or furnish additional information to ensure a well-informed market.

### 6. Confidential Information

In general, all information regarding the company's operations, financial condition, business plans and future prospects, should be regarded as material and price-sensitive, and must be treated as confidential unless it is already in the public domain. Employees and third parties, such as the auditors, bankers, lawyers or other professional advisors who require such information to properly execute their duties or render their services, are to protect the confidentiality of such information. In the event of an information leakage or the accidental disclosure of unpublished material information, the situation will be addressed in line with the IRD's chain of authority and responsibility. If deemed necessary, the IRD will make an appropriate announcement to Bursa Malaysia, on behalf of the company, as soon as practicably possible, which may be followed by a press release and/or other communication modes, where appropriate.

### 7. Disclosure Process

The IRD will take the following steps in announcing material information which have been prepared upon due diligence being carried out:

Step 1: Approval is given by the Board for release of material information.

Step 2: On the same day, an announcement of the material information is made to Bursa Malaysia. The same will be submitted to Securities Commission Malaysia, where applicable.

Step 3: Issuance of a press release containing the material information shall be made to all major newspapers and newswire services in Malaysia (if appropriate), except in cases of announcements to Bursa Malaysia which are procedural and administrative in nature.

Step 4: A briefing or presentation for investors, analysts and the media, and a press conference may be convened following the announcement of the financial results as well as the announcement of any major corporate development.

Step 5: All announcements are posted on EHB's website; and any press releases, news, presentation or materials produced for a press conference or briefing, are posted on EHB's website, where appropriate.

### **8. Reports & Events Quarterly Financial Report**

The quarterly financial report shall be announced to Bursa Malaysia after the approval by the Board, in accordance to Listing Requirements. Thereafter, a copy of the quarterly report shall concurrently be posted on EHB's website. Annual Report Annual Reports are to be announced to Bursa Malaysia and made available on EHB's website. Shareholders can download the soft copy of e-annual report via EHB's website or in printed format upon their request to share registrar.

Annual General Meeting (AGM) - Notice of the AGM' Meeting will be announced to Bursa Malaysia and advertised in the daily newspaper. Minutes of AGM will also be made available on EHB's website within 30 days from the meeting date. Briefings, press conferences and corresponding Q&A session will be held in conjunction with announcement of the company's financial results and major corporate developments if needed, with assistance from secondary spokespersons, Directors, Key Management and IRD where necessary. During the meetings and interviews with Investors, Analysts and the Media, the company will ensure to provide the parties with latest updates and development of the company.

### **9. Analysts' Reports & Rumours**

Only publicly-disclosed information is offered when requested by analysts, and any factual errors or assumptions which are inconsistent with previously announced information should be pointed out during analysts' briefings. Primary spokespersons or secondary spokespersons must refrain from providing forecast, or influence the recommendation, opinions and conclusions of the analysts. The IRD will not endorse any analyst's report and will not circulate any analyst's report or make such report available to any outside party. However, the IRD may circulate such reports internally to its Board and key management to assist them in understanding outsider views and opinions. The IRD will not respond to rumours concerning EHB unless they appear to contain material information or may be expected to affect the price of the company's securities or market activity. The IRD will take a proactive approach to the addressing of reports and rumours, so as to minimise uninformed speculation and promote an orderly market in the securities of EHB.

### **10. Forward-looking Information**

Company will not provide any forecast of the future financial results of EHB but may provide comments on the future prospects or projects of EHB.

### **11. Review of Policy**

This Policy is subject to review every two years or as and when there is such a need to update this Policy in line with changes in the market practice or arising from regulatory requirements; after which amendments may be made and approved by the Board.

This Policy is updated and approved by the Board on 09 June 2023 and is made available on the Company's website, [www.ecomate.com.my](http://www.ecomate.com.my).